



Robert M. O'Shea, P.E.

Consulting Engineer

914 N. Summit St.  
Toledo, Ohio 43604

Phone: (419) 241-5119

June 27, 1985

City of Napoleon  
255 W. Riverview  
P.O. Box 151  
Napoleon, Ohio 43545

Attention Mr. Richard Hayward, City Manager

Dear Mr. Hayward:

This letter may serve as our agreement to perform the following professional services for the City for the Fire Station.

1. Prepare plans and specifications for the structural repair of the walls of the Fire Station, detailing repairs to the masonry walls.
2. Draw details of a low berm of rip-rap to remedy the angle of repose on the earth bank at the rear.
3. Assist the City Engineer in soliciting and evaluating bids for the repair work.
4. Return the City's copy of the Architect's original contract documents on "loan" to us for this project.
5. Includes four inspection visits to assist the City Engineer with his inspection of the work in progress.

Compensation for these services shall be the lump sum fee of Four Thousand Five Hundred Dollars (\$4,500.00) payable as follows:

Pre-final Plans:	30% = \$1,350.00
Ready for Bid:	40% = 1,800.00
Award of Contract:	20% = 900.00
Final Completion:	10% = <u>450.00</u>
	\$4,500.00

The "General Provisions" of the Letter Agreement Between Owner and Engineer (E.J.C.D.C.) shall govern this contract and is attached hereto. Additional services, if desired under this contract would be at our normal rates of \$45.00/m.h. for Engineering and \$25.00/m.h. for Drafting.